

Grass Valley School District

POSITION:	MENTAL HEALTH PROFESSIONAL OR OR SOCIAL WORKER
PLACEMENT:	OTHER INSTRUCTIONAL POSITIONS, NON-CERTIFICATED
REPORTS TO:	DIRECTOR OF SPECIAL EDUCATION/SITE PRINCIPAL

OVERALL RESPONSIBILITY

Under supervision of Director of Special Education, the Mental Health Professional will provide mental health services for individuals and families including counseling, consultation, mental health evaluations, case management, and other duties as required. Assist with program planning, assessment, feedback, supervision, mentoring, report writing, and contract administration. Mental health services may be provided at various sites within the district and surrounding community.

ESSENTIAL FUNCTIONS:

Essential functions may include, but are not limited to the following:

- Provide a variety of mental health services such as assessment / screening, counseling, case consultation to students with disabilities and non-disabled students, and staff training
- Provide, and assist in the providing of, individual counseling, small group counseling, whole class social skills program delivery, and programs to support school wide mental health goals
- Work as part of a team to develop appropriate educationally-related mental health goals, monitor progress toward those goals, and report out on progress in regularly-scheduled meetings
- Facilitate empirically-supported prevention programs within the classroom
- Participate in district-wide PBIS/MTSS implementation system and support school based implementation
- Collaborate with public and private agencies to coordinate services for students and families
- Participate in a variety of meetings, including staff training (both as a participant as well as presenter)
- Assist in transitioning students from alternative programs to comprehensive school programs within district
- Provide measureable mental health goals, collection methods, interpretation and reporting on data related to individual, small or large group progress toward educationally related mental health development
- Document and report student progress following district guidelines and directives
- Provide supervision, as assigned
- Perform related duties as reasonably assigned

MINIMUM QUALIFICATIONS:

EDUCATION, TRAINING AND EXPERIENCE:

- A master's degree from an accredited university or college in the field of psychology, social work, counseling education, or related field.
- Licensed to act independently in the State of California to provide mental health services (LMFT, LCSW, or Licensed Clinical Psychologist).
- As described by the state licensing board, be actively qualified to supervise interns and associates. (MFT, MSW, LCP).
- A minimum of four (4) years of experience working in a school setting (preferred) or related experience working with individuals aged 3 – 21 or working *with* schools

CERTIFICATE REQUIREMENTS:

- TB Test
- Valid Driver's License
- CPR and First Aide certification

MENTAL HEALTH PROFESSIONAL (CONTINUED)

PHYSICAL REQUIREMENTS:

Employees in this position must have the ability to:

In an eight-hour day employee may:

- a. Stand/Walk { }None {x}1-4 hrs { }4-6 hrs { }6-8 hrs
- b. Sit { }None { }1-3 hrs { }3-5 hrs {x}5-8 hrs
- c. Drive { }None {x}1-3 hrs { }3-5 hrs { }5-8 hrs

Employee may use hands for repetitive:

{x} Single Grasping {x} Pushing and Pulling {x} Fine Manipulation

Employee may use feet for repetitive movement as in operating foot controls:

{ }Yes {x}No

Employee may need to:

- a. Bend { }Frequently {x}Occasionally { }Not at all
- b. Squat { }Frequently {x}Occasionally { }Not at all
- c. Climb Stairs { }Frequently {x}Occasionally { }Not at all
- d. Lift { }Frequently {x}Occasionally { }Not at all

Lifting:

- { } Sedentary Work: Lifting 10 pounds occasionally with frequent sitting and occasional standing/walking.
- {X} Light Work: Lifting 20 pounds occasionally with occasional sitting and frequent standing/walking.
- { } Medium Work: Lifting 50 occasionally, 25 pounds frequently with occasional sitting and frequent standing/walking.
- { } Medium Heavy Work: Lifting 75 pounds occasionally, 35 pounds frequently with occasional sitting and frequent standing/walking.
- { } Heavy Work: Lifting 100 pounds occasionally, 50 pounds frequently with occasional sitting and frequent standing/walking.

WORK ENVIRONMENT:

To create a functional and attractive environment for learning. Patience and stamina to work with students who frequently display anger, and/or may become physically aggressive. Physical, mental and emotional stamina to work under sometimes stressful conditions, with frequent distractions and interruptions and deal with angry/upset people in a calm and professional manner.

Grass Valley School District is an equal opportunity employer and prohibits unlawful discrimination and/or harassment of district employees, job applicants, in educational programs and activities based on any legally protected characteristics, actual or perceived, including, but not limited to: race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, sex, sexual orientation, gender, gender identity or gender expression or association with any of the aforementioned protected group statuses. No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position(s) or program for which application has been made. It is the responsibility of the applicant to notify the employer of any necessary modifications to the job or work site in order to determine whether the employer can reasonably accommodate any known disability. The Grass Valley School District prohibits sexual harassment and maintains a tobacco-free, drug-free environment. Inquiries regarding the District's nondiscrimination policies may be directed to the Superintendent or designee.

The information contained in this job description is for compliance with the American with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

I, _____ have read and received a copy of this job description, and understand that a copy of this job description will become part of my personnel file.

Employee Signature

Date